**Belford Community Group Meeting**

**Belford Community Shop**

**Monday 30th April 2018**

**Apologies:** Les Carr, Dave Ogden, William McLaren, Susan Husband

**Present:** Pauline Tucker (Acting Chair/Secretary) Judith Thurland, Val Barnsley, Ruth Dodd, Phil Dodd, Amanda White, Dennis Cromarty, Ian Hodgson, Fiona Renner Thompson, Doug Renton,

**Agree Minutes of last meeting:** Agreed

**Matters Arising from above meeting**: None

**Finance:** Figures were reported from 4 - 29th April. Val went through the finance report. Monies in from Cinema grant, artist’s payments for festival, gym membership fees and Catherine Cookson art festival grant.

**Expenditure:** printing, shop expenses, recycling, website host fee, water rates, fire safety check, gym door key fob reader.

**Balance:** £41,515.56, **Contingency Fee:** £15,000

**Current Balance Available:** £26,515.56

Dennis asked about the 48 Hours in NE70 book, and how does the loan for this now stand? Dave will be asked to report on this at the next meeting.

**Belford Community Shop:** Val bought the Trustees up to date. The shop takings have been really good lately, with lots of donations. The Shop Committee held a meeting today. Clare has stepped down from the Committee and Susan has other commitments just now, but shifts seem to be covered for the Summer months. Lynne is still doing the rota. A conversation took place regarding a ramp for access to the shop. The Trustees agreed that the Shop Committee could investigate this and report back.

**Shop Front:** Fiona confirmed that work is scheduled to start this week or next. Malcolm will let us know when we need to purchase materials.

**Arts Festival:** Pauline gave an outline of where we are now at with the festival. She asked Phil if he was able to take on the ‘producer’ role but unfortunately he is not available that weekend. Also she appealed to Trustees to volunteer at the event to sell brochures etc. She explained that David has finished as Festival Producer and that Fiona will pick up on anything that needs to be completed. Pauline thought that although we went for a larger festival this year, in the hope of getting additional funds, this has not worked out, and that next year we should do the festival with artists and anyone wishing to perform, will do so for free. Thanks were given to Judy and Fiona for their hard work on the festival.

Fiona is to purchase 4 Fantastic Beasts books, which Olivia has agreed to encourage sales and publicity.

Judy has worked really hard on the Arts Festival, alongside Fiona and Val and publicity is now a priority. Car parking needs sorting, and Fiona will have a conversation with Reg and Les about this matter.

There is a lot of work being done such as designing the logo, brochure, banners, fliers, tee shirts etc.

Friendship for Ages is linked with the Arts Festival. Helen and Val worked with Bell View clients, which was a great success. Children did artwork following conversations. Tiles will be displayed in an exhibition. Hopefully a trail map will be done in time for the brochure. Helen will get memories and turn into a garment.

**Markets:** The first market will take place this Saturday. Fifteen tables have been booked, which is a record. Anyone who can help set up Saturday at 8.15 please come along. Ian and Doug volunteered to help set up and Steve will help take down. A few others will help Phil and Ruth.

Phil received an email from Clare Wilford. Phil read this out and it was generally agreed that the market is not the right forum for political matters.

**Museum:** Pauline read out the report sent by Karen and Jane.

**Gym:** Ian confirmed that Steve has taken in some money for membership. There was nothing new to report. Ian will look at getting an annual service done shortly for gym and shop. Ian has cut the grass area outside the gym.

**Woodlands:** Doug - still not a great deal to report. Daffodils now finished, but there had been a marvellous display. Doug has an offer of help. Thinking of not extending the woodland too far, but if he gets help he could do a border on the other side of the path.

Dennis – the woodland is looking ok. The daffodils, primrose and garlic are flourishing. John has strimmed around the flowers to give more light, and the bluebells are coming through. Ruth offered cowslips that she is digging up, which Dennis accepted.

Dennis also said that the bench needs repairing. Pauline will ask Les if he is able to do this.

**AOB:**

**Pauline:** Confirmed AGM meeting as 14th September 2018 at 6.30 pm. Pauline to book the room at Bell View.

It was confirmed that everyone on the Belford Community Group Database is to receive a form to complete in compliance with new regulations regarding Data Protection.

**Val:** Dave is still having problems with online banking. Barclays have been appalling. Dave will draft a letter of complaint and if things are not resolved we will move our business elsewhere. **Approved by Trustees.**

**Amanda:** Three new signings have been received for the website. She has done a Facebook link, and has made contact with a few other people. The running cost of website needs to be covered. She will chase B&B’s.

Amanda has had a meeting with a lady from Gateshead College and training will be arranged with Trustees and Volunteers of both BCG and Bell View. Trustee training - legalities and responsibilities to charities commission, volunteers consistent customer service etc. Also first aid training and man handling training. Date to be advised.

Bill Bennett has offered to do planting with Amanda’s help. Amanda will look at costing for planters and maybe adding some fillers such as ivy etc.

Dog fouling signs will arrive tomorrow for Woodland areas.

Defibrillator- no further news.

**Dennis** - confirmed he wouldn’t put history notice board back up in the shop and will print a single leaflet to put in with the newsletter for when it is delivered. He will liaise with Eric and Kevan about this.

**Date for next meeting: Monday 4th June 2018 at 6.30 pm**